

**SHAPING THE AGENDA:  
WOMEN'S POLITICAL ACTION CONFERENCE**



**SHERATON CENTRE HOTEL  
123 QUEEN STREET WEST, TORONTO, ON  
OCTOBER 5-7, 2008**

**Personal Assistance Request Form**

<b>Name of Delegate:</b> _____		<b>Local No.</b> _____
<b>Address:</b> _____ _____		
<b>City, Province</b> _____		<b>Postal Code</b> _____
<b>Telephone: (Home)</b> _____		<b>Telephone: (Work)</b> _____
<b>Fax:</b> _____		<b>E-mail:</b> _____

**1. NATURE OF YOUR ACCESSABILITY NEEDS**

- Mobility Impairment \_\_\_\_\_
- Deaf/Hearing Impaired \_\_\_\_\_
- Blind/Visually Impaired \_\_\_\_\_
- Coordination Impairment \_\_\_\_\_
- Speech Impairment/  
Communications Disability \_\_\_\_\_
- Use of a Wheel Chair \_\_\_\_\_

Other, please specify: \_\_\_\_\_

**2. HOTEL/SEMINAR ACCOMMODATION**

Please check which of the following you would require at the hotel and/or seminar?

	<b>HOTEL</b>	<b>CONFERENCE</b>
Check-in Assistance		
Wheelchair		
Guide Dog Requirements		
Assistance in case of evacuation		
Other Special and/or Accommodation Requirements <i>(Please Specify)</i>		

**3. PERSONAL ASSISTANCE**

Will you be accompanied by a guide dog? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you have a personal care attendant to assist you? Yes \_\_\_\_\_ No \_\_\_\_\_

**4. ALTERNATIVE MEDIA**

Will you need resource material in alternate media? Yes \_\_\_\_\_ No \_\_\_\_\_  
*If yes, please specify:*

Large Print (preferred font size \_\_\_\_\_ ) \_\_\_\_\_

Braille \_\_\_\_\_

Computer Diskettes \_\_\_\_\_

Other (please specify) \_\_\_\_\_

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**5. CONFERENCE SERVICE**

Requests for the services provided by Ontario Interpreter Services must be received no later than **September 2, 2008.**

**6. SPECIAL DIETARY REQUIREMENTS OR ALLERGIES**

Do you have any dietary requirements or allergies that we should make the hotel aware of to assist them in their meal preparation?

Yes \_\_\_\_\_ No \_\_\_\_\_

*If yes, please specify:* \_\_\_\_\_

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**PLEASE RETURN TO: SYLVIA STEWART  
ONTARIO FEDERATION OF LABOUR  
15 GERVAIS DRIVE, SUITE 202  
TORONTO, ON M3C 1Y8  
TEL: 416.443.7674  
FAX: 416.441.0722**