

History — ours for the taking!

*Hazard-free Work
Healthy Communities
Accessible Workplaces
Fair Compensation*



**Ontario Federation of Labour Conference
May 31 – June 2, 2007
Doubletree International Plaza Hotel Toronto Airport
655 Dixon Road, Toronto, ON**

Personal Assistance Request Form

Return by May 25, 2007

Name of Delegate: _____	
Union: _____	Local No. _____
Address: _____ _____	
City, Province _____	Postal Code _____
Telephone: [Work] _____	Telephone: [Home] _____
Fax: _____	E-mail: _____

1. NATURE OF YOUR ACCESSABILITY NEEDS

- Mobility Impairment _____
- Blind/Visually Impaired _____
- Speech Impairment/
Communications Disability _____
- Deaf/Hearing Impaired _____
- Coordination Impairment _____
- Use of a Wheel Chair _____

Other, *please specify*: _____

2. HOTEL/CONFERENCE ACCOMMODATION

Please check which of the following you would require at the hotel and/or conference?

	HOTEL	CONFERENCE
Check-in Assistance		
Wheelchair		
Guide Dog Requirements		
Assistance in case of evacuation		
Other Special and/or Accommodation Requirements (<i>Please Specify</i>)		

3. PERSONAL ASSISTANCE

Will you be accompanied by a guide dog? Yes _____ No _____

Do you have a personal care attendant to assist you? Yes _____ No _____

4. ALTERNATIVE MEDIA

Will you need resource material in alternative media? Yes _____ No _____

If yes, please specify:

Large print (Preferred font size _____) _____

Braille _____

Computer Diskettes _____

Other (please specify): _____

5. CONFERENCE SERVICE

Request for the services provided by Ontario Interpreter Services must be received no later than the **date indicated below**.

6. SPECIAL DIETARY REQUIREMENTS OR ALLERGIES

Do you have any dietary requirements or allergies that we should make the hotel aware of to assist them in their meal preparation?

Yes _____ No _____

If yes, please specify: _____

PLEASE MAIL OR FAX COMPLETED FORM NO LATER THAN MAY 25, 2007 TO:

**PAULETTE HAZEL
ONTARIO FEDERATION OF LABOUR
15 GERVAIS DRIVE, SUITE 202
TORONTO, ON M3C 1Y8
FACSIMILE: 416.441.1893**